



# Self Assessment

September 24, 2014

Time: 9:00-3:00

Held at: 1221 Innovation Drive, Whitewater, WI 53190

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The next step to the Self Assessment process is attending the September 24th workshop with your team. All team members must register through [www.myquickreg.com](http://www.myquickreg.com). See below for more registration information.



## You should:

1. Come prepared to complete the Evaluation Team Record Review process. If you have a small district you may want to bring your IEP sample to work on as well.
2. Before that date, please use the sampling process outlined in the manual to “draw” your samples of students to be included in the record review with regards to evaluations and IEPs if you want to work on the IEPs then as well. There would be a separate sample for evaluations and a separate sample for IEPs.

## Please bring the following:

1. Your binders from the May meeting that have been updated with the 2014-2015 materials from the DPI website, the individual student records for student names that were determined via the sampling process (i.e. complete IEP, including evaluation paperwork (R-1, EW-1, 1-3).
2. Copies of the standards and directions for each person reviewing records.
3. Blank copies of the evaluation record review forms (enough copies for all students in the sample, plus about 5 extra copies)
4. Evaluation Recording Form (and IEP recording forms for each student, if IEP sample has been drawn, and if time permits).
5. **Remember**, when notified by DPI that 2014-2015 materials are available, replace items in your binder.

**If you already completed the evaluation portion of the self-assessment locally, there is no need to attend.**

**Cost:** There is no cost, but everyone attending must register!

**Registration Deadline:** September 17, 2014

## For more information, please contact:

Sharon Anderson  
[sharon.anderson@cesa2.org](mailto:sharon.anderson@cesa2.org)  
262-473-1452

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To register, go to <http://www.myquickreg.com>

**Only registrations made through [www.myquickreg](http://www.myquickreg.com) will be accepted!**

*You are not registered unless you receive an email confirmation from [myquickreg.com](http://www.myquickreg.com)*

If you need special accommodations, registration and payment must be made three weeks before workshop.  
**Cancellation Policy:** Participants must cancel more than 48 hours from this event or will be billed.

