



**Agenda: Preparing for the Special Education  
Procedural Compliance Self-Assessment**

May 28<sup>th</sup> 2014

12:30-3:30 (12:15-registration)

Held at CESA 2, 1221 Innovation Drive, Whitewater

**There is no charge, but everyone attending must register. To register, go to [www.myquickreg.com](http://www.myquickreg.com)**

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**SPP: Public Agency Procedural Compliance Self-Assessment: Preparing for the Self-Assessment**

**Purpose and Rationale**

SPP Graphic  
Self-Assessment Content and Related Performance Plan Indicators  
Sources of Data to Meet the SPP Requirements  
SPP Targets and Goals

**Core Content and Process**

Ad Hoc Committee

**SPP: Sampling Indicators and the Procedural Compliance Self-Assessment Yearly Cycle**

**Indicator #8 – Parental Involvement – Information Update**

- Wisconsin 619 Survey Ages 3-5
- Wisconsin 619 Survey Ages 6-21

**Indicator #14—Post High School Outcomes**

- Data Collection—A two-year process

**SPP: Public Agency Procedural Compliance Self-Assessment: Conducting the Self-Assessment**

**(Indicator #15)**

Table for Determining Sample Size  
Random.org site



### **Sample 1-Evaluations**

- Directions
- Self-Assessment Evaluation Record Review Checklist
- The sampling instructions should look the same. There are seven items and no new items were added. One item was deleted.

### **Sample 2-IEP**

- Directions
- Self-Assessment IEP Record Review Checklist
- The sampling instructions should look the same and there are 13 items. Nine items were deleted and one was added-it related to frequency and amount for related services.

### **Sample 3 and 4-Discipline**

- Directions
- Discipline Recording Form
- There will be 2 samples for discipline. One will consist of students removed for more than 10 cumulative school days and the other for students where there was a disciplinary change of placement. There are 4 items, and 3 were added. They relate to manifestation determinations, providing a copy of the procedural safeguards notice and conducting a FBA and developing a BIP when the behavior is a manifestation of the student's disability.

### **No Sample Recording Form**

- Private Schools
- **Indicator #11**--Eligibility Determination in a Timely Manner

### **SPP: Public Agency Procedural Compliance Self-Assessment:**

- Reporting and Reviewing Self-Assessment Results
- Implementing Corrective Action Plans
- Verifying Public Agency Noncompliance is Corrected
- Validating Process

### **Other Important Stuff:**

- **Indicator #7** – Preschool Outcomes-throughout each school year all districts
  - ◇ OSEP Child Outcomes Summary Form
- Prior to record, review, organize and label pertinent sections of the files
- Manual
- Standards and Directions for Assessing Compliance (Manual)
- Accommodations (Manual)
- Self-Assessment Questions and Answers
- Keep initial evaluation data separate when gathering evaluation list-this is for the 60-day compliance requirement. It is not a random sample.
- Include all initials not just private schools.
- Reporting error-exclude all NA's from the count and then report the number remaining in the box.

**If you have any questions, please contact Sharon Anderson, [sharon.anderson@cesa2.org](mailto:sharon.anderson@cesa2.org) or 262-473-1452**