

CESA 5's Instructional Technology Services presents
a one-credit class for administrators...

Google Tools for Administrators



Tuesday, July 13, 2010
and

Wednesday, July 14, 2010

8:30 a.m. - 4:00 p.m.

@ CESA 5, 626 Slifer Street, Portage

— optional credit from Viterbo University —

Facilitator: Susan Fulks, CESA 5

Registration Deadline:
Wednesday, June 30, 2010

CESA 5 Instructional Technology Services
Attn: Janet Gaber
CESA #5
P.O. Box 564
Portage, WI 53901

Please Post...

Google Tools for Administrators

Who: CESA 5 Administrators (principals, curriculum coordinators, technology coordinators, special education directors, district administrators); other educational staff may attend on a space-available basis

When: July 13 & 14, 2010, 8:30-4:00 (lunch on your own)
@ CESA 5 626 Slifer Street., Portage

Please bring a portable computer with wireless Internet capability.

Description:

Participants in this two-day hands-on course will examine the new online environment made possible through the effective use of Google Tools. This course will focus on many free applications from Google that support teaching, learning, and administrative tasks. Some of the Google applications that will be discussed are Google Docs, Spreadsheets, and Presentations, Google Calendar, Google Advanced and Specialized Search, Google Customized Search, Google Maps, Google Books, Picasa, and Blogger.

Participants will discuss best practice examples and methodologies for assessing the impact of these tools on instruction. They will also identify and discuss ways that Google Tools can be effectively used in classrooms. Participants signing up for Viterbo credit will also develop a plan for using Google tools in their work or for a special project.

Viterbo Credit: One graduate credit from Viterbo University will be available for \$90. Enrollment forms and payment (check or credit card) will be collected on July 13th.

Facilitator: Susan Fulks, CESA 5

Registration Deadline: Wednesday, June 30, 2010

Questions?

contact Susan Fulks,
608/742-8814, ext. 229
fulkss@cesa5.k12.wi.us

or Janet Gaber 608/742-8814, ext. 277
gaberj@cesa5.k12.wi.us

Registrations for this class will be taken via the online CESA workshop portal at <http://www.myQuickReg.com>.

First time users of myQuickReg are asked to fill out an online registration form so that they can register for this and other CESA 5 workshops.

Questions on registration?

contact Janet Gaber @ 608/742-8814, ext. 277

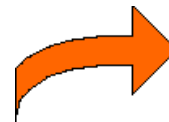
CESA 5 Course Registration Fee: \$ 100 **

** Purchase order or check for payment of CESA 5 registration fee should be submitted to CESA 5, Attn. Janet Gaber.

** No charge for administrators from Project TILT II grant districts who register by June 18th.

Adams-Friendship	Montello	Poynette
Auburndale	Necedah	Sauk Prairie
Baraboo	Nekoosa	Waupaca
Cambria-Friesland	New Lisbon	Wautoma
Columbus	Pardeeville	Westfield
Iola-Scandinavia	Pittsville	Wild Rose
Marshfield	Port Edwards	Westfield
Mauston	Portage	Wisconsin Dells
		Wisconsin Rapids

Optional Viterbo fee for one graduate credit: \$ 90



Registration Deadlines:

Friday, June 18 -

final day for no-fee registration for administrators from above districts

Wednesday, June 30 -

class registration deadline

Registration for this course is limited to twenty.

If the course is full and you would like to be placed on a waiting list, please email your name, school, and district to Janet Gaber at gaberj@cesa5.k12.wi.us. Any registration cancellation must be received 3 working days before the scheduled start date for a refund to be issued. CESA5 reserves the right to cancel any session due to insufficient enrollment. Participants will be notified by email or phone.