

CESA #4

STUDENT RECORDS: How to Handle them without Getting Burned

May 6, 2013 9:30 a.m.—2:30 p.m.

Presenter: Nic Dibble, DPI

A variety of state and federal laws govern how schools manage student records and information, making compliance challenging. Topics covered in this training include definitions of different kinds of student records, access to and disclosure of student records, maintenance of student records, parents' and students' rights, and transfer of records.

The DPI publication *Student Records and Confidentiality* is used as the primary reference in this training module. Ample time is allowed for questions and dialogue. A decision-making tree to identify different kinds of pupil records is shared and applied. Participants use what they learn to identify what changes need to be made in their local policies and procedures related to pupil records.



Register *online no later than May 1.*

[http://login.myquickreg.com/event/
event.cfm?eventid=5523](http://login.myquickreg.com/event/event.cfm?eventid=5523)

\$25.00/person. Lunch included.
Registration 9:00-9:30 a.m.

For questions contact:

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