

## Family Service Credential Training of Trainers

**Who:** Interested persons, with appropriate skills and experience, who will implement the Family Service Credential within their local agency. Participation in the Family Service Credential direct service staff training prior to attending the training of trainers is not required but is *highly* recommended. Recommended prerequisites for participants at this level include:

- In-depth direct service experience working with families.
- Experience in training adults and knowledge of adult learning practices.

### Training Objectives

Participants will:

- Experience the Family Service Credential content from the trainer/facilitator's perspective
- Learn how to implement the assessment and portfolio component of the Family Service Credential
- Learn and apply training and facilitation skills
- Assess and reflect on personal facilitation capacities
- Learn how to integrate knowledge of adult learning principles into the facilitation of the content
- Receive follow-up individualized mentoring during back-home implementation
- College credit available at some locations
- For dates, location and costs of current training opportunities see enclosed flyer or go to this web site:

[www.portageproject.org/fsc](http://www.portageproject.org/fsc)

## Family Service Credential Direct Service Staff Training

**Who:** *Direct service* staff and their supervisors, working with children and families.

### Training Objectives

Participants will:

- Build knowledge, skills and capacities in the Family Service Credential content areas
- Practice and apply content knowledge through work with families
- Enhance understanding and application of content through ongoing networking and dialogue with other Family Service Credential participants
- Demonstrate competencies through assessment and portfolio activities

College credit available in some locations

**Costs:** Cost of on-site training at your agency varies depending on your training needs, number of participants, and location. For more information please contact Ruth Chvojicek, Family Service Credential coordinator, at 800-862-3725 ext 245 OR e-mail: [chvojicekr@cesa5.k12.wi.us](mailto:chvojicekr@cesa5.k12.wi.us).



## Portage Project's Family Service Credential

**“This is by far the most beneficial  
training I have ever taken!  
Everything has been useful.”**

- participant from a Family Service Credential training  
sponsored by Michigan Head Start Association,  
Lansing, MI November 2004

## *The Family Service*

**Credential** is a comprehensive, competency based training experience, designed to support direct service staff in their work with children and families.

The content is structured in four modules and designed to support staff in the refinement of skills and strategies to incorporate the core values of being family centered, relationship focused, strengths based, ecological and reflective. The training is appropriate for any staff who work intensely with families in programs such as Head Start, home visitation programs, early childhood or 4-year-old kindergarten program, family resource centers, etc.

The Family Service Credential is offered at both the direct service staff and trainer level. Training for direct service staff is available on-site at your agency to accommodate your schedule and can be customized to meet your individual training needs. The training of trainers level builds the capacity of programs to create their own local training resources within the agency infrastructure. Current training dates for training of trainers is enclosed.

To receive the credential, participants in the direct service staff level complete a portfolio that includes activities and journal entries. The portfolio gives participant's the opportunity to reflect on content learned and apply it to their current work situation. Each portfolio entry is tied to core competencies and indicates how a participants has internalized the core values of the credential.

The curriculum is organized in 4 modules. A brief description of the modules follows.

### **Module 1**

#### **Understanding Values and Beliefs in Working with Families**

- Looking at personal Values & Beliefs
- Understanding family systems
- Family resiliency
- Relationship-Based Communication
- Understanding and Supporting the Family Ecologically

### **Module 2**

#### **Empowering Partnerships with Families To Support Growth**

- Strengthening Families Living Within High Stress & Challenge
- Families with Special Considerations
- Empowerment - The Broad Perspective
- Empowering Strategies to Support Families
- Roles & Boundaries

### **Module 3**

#### **Involving Families Through Family-Centered Practices**

- Family-Centered Practices - The Agency Perspective
- Family Involvement
- Supporting Adults in the Parenting Role

### **Module 4**

#### **Leading and Managing Professionally**

- Collaborating Within the Community
- Tools for Managing the Job
- Professional Growth & Development



# Training of Trainers

The next training is

**February 8-12, 2010**

**Location:** The Madison Concourse Hotel & Governor's Club  
 One West Dayton St.,  
 Madison, Wisconsin 53703  
 800-356-8293 **Fax:** 608-257-8454

**Cost:** \$900

**Registration Deadline:** January 8, 2010

**Hotel Information:** 800-356-8293

When making your reservation please refer to:  
 CESA 5 - Family Service Credential

**Hotel Room Cost:** \$70 single; \$110 double

Cut Off Date for Hotel Reservations -  
 January 10, 2010

**For information about training content:**

Call Ruth Chvojicek at CESA 5 at  
 1-800-862-3725 ext 245 or email at  
 chvojicekr@cesa5.k12.wi.us

**LOCAL AIRPORT:**

Dane County Regional Airport -  
 Madison  
 Free shuttle service is available  
 to/from the airport

**Family Service Credential Registration Form**

Please fill out one per participant. Include check or purchase order with registration payable to CESA 5- Family Service Credential.

NAME

POSITION/TITLE

AGENCY

ADDRESS STATE ZIP

( ) ( )

PHONE FAX

E-MAIL

PO# CK#

PLEASE LIST FOOD AND OTHER SPECIAL ACCOMODATIONS NEEDED:

---



---



---

**REGISTRATION DEADLINE: JANUARY 8, 2010**

**Checks made payable to: CESA 5**

**Return registration and payment to:**

CESA 5  
 Attention Theresa Plenty  
 PO Box 564  
 Portage, WI 53901

800-862-3725 ext 233  
 plentyt@cesa5.k12.wi.us  
 fax: 608-742-2384

**CANCELLATION REFUNDS:**

Full refund if cancelled more than 6 weeks before a workshop. Participants that cancel less than 6 weeks or do not attend, will be billed the full fee.