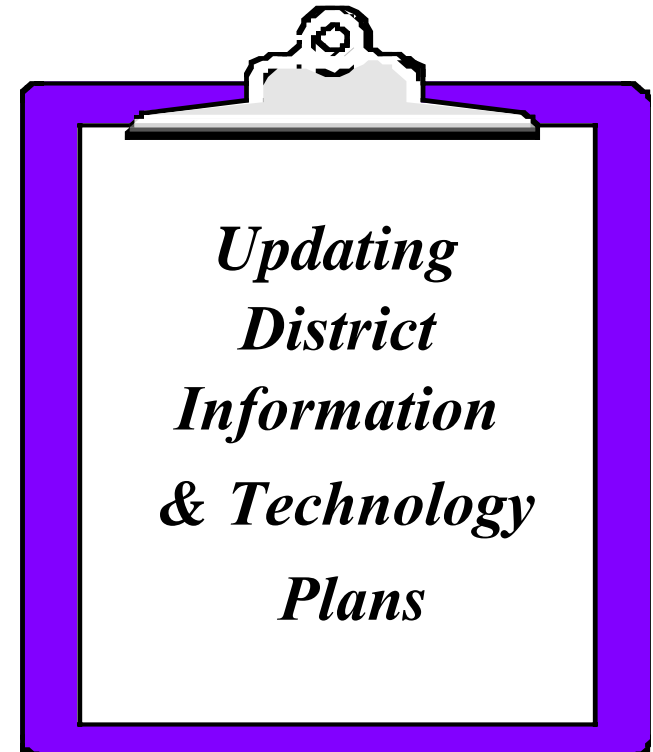


CESA **5** **IT**SS presents...



Monday, November 9, 2009

8:30 a.m. - 3:30 p.m.

CESA 5 Office, Portage

Lunch and breaks are included.

Registration Deadline: November 2, 2009

CESA 5 Instructional Technology Services
Attn: Janet Gaber
CESA #5
626 East Slifer Street
P.O. Box 564
Portage, WI 53901

Please Post...



Registration Form - November 9, 2009

Updating Your District Information & Technology Plan

Updating Your District Information & Technology Plan

Who: Leadership teams from CESA 5 school districts
When: Monday, November 9, 2009
8:30 a.m. - 3:30 p.m. Registration & coffee at 8:15 a.m.
Where: CESA 5 Office, 626 East Slifer Street, Portage

Does your district Information & Technology plan expire in June 2010?
Bring a team (technology coordinator, library media specialist, administrator, teacher) to this workshop and work together to create the basic framework for your new district Information and Technology plan.

Discussion items:

- Who should be on your district planning team?
What are the DPI-required components for your plan?
What types of needs assessments and data should you collect?
What are the four categories of goals you should think about?
What are sample formats for action plans?
What district policies does DPI expect your district to have?
What information should be included in your budget section?
Where can you find additional resources?

Your team should bring a computer, copies of your previous technology plan, relevant needs assessment data (e.g., LoTi report, STNA data, local surveys), your ESEA goals, school district vision and priorities for curriculum and professional development, and any other information you think might be useful as you begin to write your new District Information & Technology Plan.

Facilitators: Donna Steffan, D.P.I., and Susan Fulks, CESA 5

Registration Fee: \$60 for one person; \$100 per district team of 2-4 **

** No charge for full-service ITSS districts (Adams-Friendship, Columbus, Montello, New Lisbon, Pardeeville, Portage, Poynette, Randolph, Rio, Rosholt, Wisconsin Dells)

Registration Deadline: Monday, November 2, 2009

Questions? Contact Susan Fulks fulkss@cesa5.k12.wi.us
or Janet Gaber 608/742-8814, ext. 277
gaberj@cesa5.k12.wi.us

District: _____

Team Leader Name**: _____

** Confirmation of workshop registration will be sent to the team leader.

Position: _____

Phone: _____

Email: _____

Other Team Members:

Name #2: _____

Position: _____

Name #3: _____

Position: _____

Name #4: _____

Position: _____

Registration Fee:

- No charge for full-service ITSS districts.
Single registration - check or purchase order for \$60 is enclosed.
Team registration - check or purchase order for \$100 is enclosed.

Please return by November 2, 2009 to:

CESA #5, Attn: Janet Gaber; P.O. Box 564, Portage, WI 53901
fax: 608 / 742-2384

Please also let Janet know if you have any special dietary concerns. Thanks!