

# Moodle 2+ Training

Sponsored by:



## April 23, 2012

### Session 1:

8:30a-11:30a

### Configuration Training

Session 1 will cover the main configurations that Moodle Administrators are suggested to set prior to students and teachers using the system in Moodle 2.0 and above. Specific areas covered include:

- Navigating between Site, Course, and Individual Settings
- Course Settings and Individual Settings
- Setting up roles within Moodle
- Setting up the overall look and feel of your Moodle site
- Language settings
- Setting up communication options in Moodle
- Comments block settings
- Blog settings
- Moodle Tags
- Notes
- Messaging
- RSS Feeds
- Completion Settings
- Conditionals
- Security Settings
- Site Comments Report

### Session 2:

12:30p-3:30p

### Enrollment & Course Management Training

Session 2 covers the basic ways to enroll users and manage courses. Districts may want to bring a team of people who will be responsible for managing Moodle user accounts and courses. Specific areas we will cover include:

#### Enrollment

- Mass Enrollment Methods
- How to Manually enroll a user
- Setting up Self-Enrollment
- Allowing Guests
- Setting-up different user roles within Moodle

#### Course Administration

- Organizing courses on the front page
- Setting-up a new course in Moodle
- Archiving a course
- Copying a course

Participants are encouraged to bring a laptop and work on their own Moodle site configuration settings while they are in session.

Each participant will also receive a manual to refer to following the workshop.

**REGISTER ONLINE TODAY**

[MYQUICKREG.COM](http://MYQUICKREG.COM)



**WHEN:** April 23, 2012

**TIME:** Session 1 8:30am-11:30a  
Session 2 12:30p-3:30p

**COST:** \$75 per Session OR  
\$125 for Both

LUNCH ON OWN

**ATTENTION:** Moodle 1.9 will no longer be supported after June 2012