

You are invited to the



PBIS/SWIS Informational Training

**January 24, 2012
9:00-12:00 pm (8:30-registration)**

Purpose of the training is to get comfortable with the SWIS data collection system. We will cover the requirements for licensing and spend time looking at and working with the software.



The following checklist provides a list of items/information that your building team should bring along to your upcoming SWIS training:

1. Office Discipline Referral form (blank example)
2. Behavioral Definitions – how you define majors and minors, descriptions of terms used on the Office Discipline Referral
3. Laptop computer

Held at:

CESA #2

**1221 Innovation Drive
Whitewater, WI 53190**

Cost: \$30 per person

Everyone attending must be registered

➤ **Registration Deadline: January 17, 2012 or until workshop full!**

To register, go to <http://www.myquickreg.com>

First time users will be asked to fill out online registration information first so that you may then register for this and other CESA #2 workshops.

Only registrations made through www.myquickreg.com will be accepted!

You are not registered unless you receive an email confirmation from [myquickreg.com](http://www.myquickreg.com)

*➤If you need special accommodations, registration and payment must be made three weeks before workshop. **Cancellation Policy:** Should enrollment be insufficient to cover the cost of the event, registered participants will be notified by email. Participants must cancel more than 48 hours from this event or will be billed.*