

“SMART Boards for Administrators”

Now that you have SMART Boards in your District – what do you do?

When: October 25, 2011

Time: 9:00-2:30

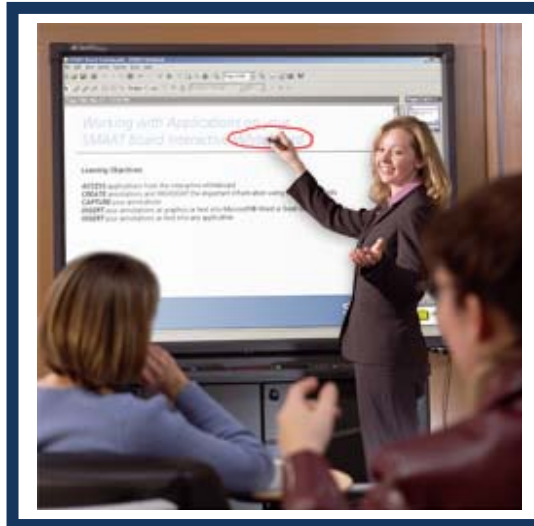
- Administrators will be trained on SMART Board basics.

-Work with Administrators on how to improve meetings, presentations, engage the audience, and lead by example.

-Show and discuss samples of best practices when using the SMART Board.

-Discuss and share with Administrators the criteria for observing a lesson where the Teacher is using the SMART Board.

-Administrators will have computers installed with the SMART Board Notebook software for the hands-on practice.



This Course is taught by Sharon Webb, a SMART Certified Trainer (WIN/MAC) with six years of SMART Board training experience.

SMART | Certified Trainer
SMART Notebook 10 software
for Windows® operating systems

Where:

CESA #2
1221 Innovation Dr.
Whitewater, WI 53190

Who Should Attend?*

- District Administrators, Principals, Curriculum Directors, Special Ed Directors

Participants Will Receive:

- CD with Resources
Copyright and Fair Use Resources
SMART Technologies Resources

*All participants should have basic knowledge of Microsoft Windows or Macintosh operating systems.

Event Fee: \$75.00 per person if a CESA #2 Instructional Technology Services Member
\$150.00 per person if not a CESA #2 Instructional Technology Services Member

To register, go to <http://www.myquickreg.com>

Lunch Included!!

- First time users will be asked to fill out online registration information first so that you may then register for this and other CESA #2 workshops.
- **Only registrations made through www.myquickreg.com will be accepted!**
- Each person attending must register.
- ***You are not registered unless you receive an email confirmation from [myquickreg.com](http://www.myquickreg.com)***

Registration Deadline: October 13, 2011 or until full

Register Early – Seating is Limited

For registration questions, please contact Sharon Anderson at sanders7@cesa2.k12.wi.us

For workshop content questions, please contact Sharon Webb at swebb@cesa2.k12.wi.us

➤ **If you need special accommodations, registration and payment must be made three weeks before workshop**

Cancellation Policy: Should enrollment be insufficient to cover the cost of the event, registered participants will be notified by email. Participants must cancel more than 48 hours from this event or will be billed.