

XELLO - EXPERIENCED USERS

SPRING 2020

Description

This session is intended for ACP Coordinators/Teams & Counselors who are already familiar with Xello and are looking to take their implementation to the next level.

Please Note: This session will not include an introduction to Xello and is not meant for educators who are new to Xello. Should educators who are newer to Xello wish to attend, they can take advantage of the resources on help.xello.world to familiarize themselves with Xello prior to the session.

Session Content

- Xello lessons & assignments
- Using Xello tools to work smarter
- Support & resources
- Xello best practices
- Using course planner
- Using Xello to send college documents
- What's new in 2020

Format

All sessions will involve a presentation, hands-on workshop, and discussion/sharing by participants.

Session Requirements

- Every participant will need a Xello educator account
- Every participant will need access to a computer with internet in the session
- Student data integration should be completed before the training session

Counselors & ACP Coordinators - Experienced

Topic	Description	Time
Welcome!	Introduction and session overview	15 mins
Xello Lessons & Assignments	Dig into Xello lessons and create customized lessons and/or assignments for students. Time will be provided for participants to share custom lessons/assignments.	2 hours
Using Xello Tools to Work Smarter	Let's talk about how Xello tools can be used to make your ACP work easier. Participants will complete tasks using Xello reporting tools and features.	1 hour
Support & Resources	Have you taken a look at Xello Support? Get to know the resources available to support educators using Xello.	30 mins
Xello Best Practices	<p>Share Xello best practices in your school:</p> <ul style="list-style-type: none"> ● What does Xello implementation look like in your school? ● How/when do students engage in the Xello activities? <p>Participants will share best practices in round table format with other participants focusing on grades 6-8 and 9-12</p>	1 hour
Using Course Planner	Quick dive into Xello's course planning tools: how Course Planner works, custom and specialized diplomas, and view and modifying students course plans.	30 mins
Using Xello to send college documents	Quick look at Xello's support for sending electronic transcripts and letters of recommendation	30 mins
What's New in 2020	Get a preview of some upcoming additions to Xello	1 hour
Feedback	Please share your feedback regarding today's session	