# Please Post...

CESA 5 Instructional Technology Services Attn: Janet Gaber CESA #5 P.O. Box 564 Portage, WI 53901

CESA 5's Instructional Technology Services presents a workshop for administrators ...



Administrators,
You Too Can Use
an Interactive
Whiteboard!

Thursday, October 15, 2009

9:00 a.m. - 3:00 p.m.

@ CESA 5 Office626 East Slifer Street; Portage

Facilitator: Jennifer Casper, CESA 5

Registration Deadline: Thursday, October 8, 2009

# Administrators, You Too Can Use an Interactive Whiteboard!

**Who:** Administrators

When: Thursday, October 15, 2009

9:00 a.m. - 3:00 p.m. Registration @ 8:45

**Location:** CESA 5 Office 626 East Slifer Street, Portage

### **Description:**

Do you want to use the same interactive tool in your meetings that your teachers and students are using? Join us to learn the basics of the Promethean and SMARTBoard interactive whiteboards. We will explore a variety of interactive tools and software that each board has to offer. We will also brainstorm how you can incorporate this tool into your administrative duties.

In this workshop you will:

- \* learn the basics of Promethen and SMARTBoard interactive whiteboards.
- \* have time to explore the interactive tools and software of each board.
- \* gain ideas on how you can use the boards in your position.
- Please bring a portable computer with wireless Internet capability. —

— Lunch is included. —

Facilitator: Jennifer Casper, CESA 5 Instructional Technology Services

Registration Deadline: Thursday, October 8, 2009

Workshop limited to 15 participants, on a first-come, first-served basis.

# Questions on the Workshop?

contact Jennifer Casper

casperj@cesa5.k12.wi.us

or Janet Gaber 608/742-8814, ext. 277

gaberj@cesa5.k12.wi.us

**Registrations** for this workshop will be taken via the online CESA workshop portal at <a href="http://www.myQuickReg.com">http://www.myQuickReg.com</a>.

First time users of myQuickReg are asked to fill out an online registration form so that they can register for this and other CESA 5 workshops.

Questions on registration?

contact Janet Gaber @ 608/742-8814, ext. 277

### **Registration Fee:**

\$ 30 \*\*

- \*\* Purchase order or check for payment should be submitted to CESA 5, Attn. Janet Gaber.
- \*\* Registration fees waived for administrators who register by Thursday, October 1st from full-service ITSS districts:

Adams-Friendship	Pardeeville	Rio
Columbus	Portage	Rosholt
Montello	Poynette	Wisconsin
New Lisbon	Randolph	Dells



## **Registration Deadlines:**

Thursday, October 1- final day for administrators from above

districts to have registration fee waived.

Thursday, October 8 - workshop registration deadline

### Registration for this workshop is limited to fifteen.

Any registration cancellation must be received 3 working days before the scheduled start date for a refund to be issued. CESA 5 reserves the right to cancel any session due to insufficient enrollment. Participants will be notified by email or phone.