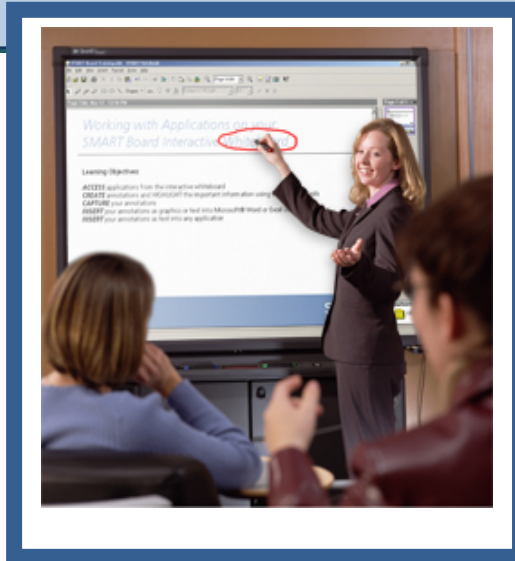


# “SMART Boards for Administrators”

Now that you have SMART Boards in your District – what do you do?

**When:** February 28, 2011  
9:00 am – 2:30 pm

- Administrators will be trained on SMART Board basics.
- Work with Administrators on how to improve meetings, presentations, engage the audience, and lead by example.
- Show and discuss samples of best practices when using the SMART Board.
- Discuss and share with Administrators the criteria for observing a lesson where the Teacher is using the SMART Board.
- Administrators will have computers installed with the SMART Board Notebook software for the hands-on practice.



This Course is taught by Sharon Webb, a SMART Certified Trainer (WIN/MAC) with four years of SMART Board training experience.



## **Course is held at:**

CESA #2  
1221 Innovation Dr.  
Whitewater, WI 53190

## **Who Should Attend?**

- District Administrators, Principals, Curriculum Directors, Special Ed Directors

## **Participants Will Receive:**

- CD with Resources
  - Copyright and FairUse Resources
  - SMART Technologies Resources
- *All participants should have basic knowledge of Microsoft Windows or Macintosh operating systems.*

**Event Fee:** \$ 75.00 Per person if a CESA #2 Instructional Technology Services Member  
(includes lunch) \$150.00 Per person if not a CESA #2 Instructional Technology Services Member

To register, go to [www.myquickreg.com](http://www.myquickreg.com)

First time users will be asked to fill out online registration information

so that they can register for this and other CESA #2 workshops.

**Only registrations made through [www.myquickreg.com](http://www.myquickreg.com) will be accepted.**

***You are not registered unless you receive an email confirmation from myquickreg.com***

Registration Deadline: February 21, 2010

*(Register Early - Seating is limited)*

**For registration questions,** please contact Sharon Anderson at [sanders7@cesa2.k12.wi.us](mailto:sanders7@cesa2.k12.wi.us)

**For workshop content questions,** please contact Sharon Webb at [swebb@cesa2.k12.wi.us](mailto:swebb@cesa2.k12.wi.us)

**Cancellation Policy:** Should enrollment be insufficient to cover the cost of the event, registered participants will be notified by email. Participants must cancel more than 48 hours from this event or will be billed. If special accommodations are required, paid registration must be received one month before registration deadline.