



Technology Planning Workshop

November 23 and 24, 2009

\$300.00 per teams of up to 5 members—\$25.00 for each additional

Donna Steffan, DPI IMT Consultant

Location: CESA 6—Large Conference Room

Time: 8:30—4:00 PM

Description: This workshop will allow district teams two days of concentrated time to work on their District Information and Technology Plan. DPI staff will provide a brief overview of plan contents and then highlight areas of concern or areas where districts need additional help. The majority of the time will be spent working on your plan, DPI staff will be available to assist, troubleshoot and provide assistance. Areas highlighted will be Grade 8 Literacy requirement, policies necessary for the plan and data synthesis. Other areas will be added as requested by participants.

Teams of District Technology Committees will:

- Review scientifically-based research and best practices for information and technology literacy.
- Analyze their current library media and technology plan or combined plans in regard to its support of classroom learning, student achievement and professional proficiency in the area of information processing and technology literacy, integration of ITL standards within the context of content curriculum and ongoing, systematic professional development.
- Utilize the planning model to clarify where they are and where they need to go in the planning process.
- Design an action plan for developing their plan.
- Share sample exemplary plan sections and district planning ideas with workshop participants. The major plan content areas are: Research; Mission/Vision; Data/Needs Analysis; Goals, Objectives, Action Plans; 3-year Budget; Dissemination and Monitoring; School Board Policies.

*****Please bring all data that you will need in order to work on your Tech Plan. Districts may find it advantageous to bring one-wireless laptop per team and/or USB drive.**

Audience: District Technology Committees

Registration Deadline: November 16, 2009

Cancellation Policy: Any workshop registration cancellations must be received 48 hours before the workshop scheduled date, for a refund to be issued. Because attendance at most workshops has to be limited, persons registering for a workshop and not in attendance on the day of the workshop will be charged the full registration fee.

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Please check one:

- Check is enclosed, made payable to CESA 6
- Bill my School District, PO # _____
- Use my Conference Attendance Fund (CESA 6 employed staff ONLY)
- Credit Card Payment

Participant Name(s) _____

Position(s) _____ District _____

Phone (Work) _____ (Home) _____

Would you like to be notified by email of future CESA 6 training sessions? Yes No

Email Address _____ Special accommodations or dietary needs _____

Cardholder Name _____

Cardholder Address (include city, state ZIP) _____

Credit Card Type (VISA, MasterCard, etc.) _____

Credit Card Number _____

Expiration Date _____ 3 Digit Code on Back of Card _____

RETURN TO:

Return to: Barb Bohn, Program Assistant, CESA 6, PO Box 2568, Oshkosh, WI 54903-2568