## Level 2 Training



# Google Sites

**When:** March 11, 2015

Where: CESA 2, 1221 Innovation Drive, Whitewater, WI 53190

**Time:** 9:00 am to 2:00 pm (Sign in - 8:45 am)

Facilitator: Sharon Webb, Google Apps for Education Certified Trainer



Learn how to create and share webpages with Google Sites, the fun, free, and easy-to-use tool that comes bundled with your Google account.

#### Topics include:

- Understanding how to use Google Sites
- Creating a new site
- Changing layouts
- Working with text, links, images, and video
- Changing sidebars
- Inserting Docs, Slides, Sheets, Forms, Calendar

### Bring an idea to create your Google Site!

#### Basic Google Apps knowledge is required.

**Event Fee:** \$75.00 per person if a CESA 2 Instructional Technology Services Member

\$150.00 per person if not a CESA 2 Instructional Technology Services Member

Lunch Included!!

Google"

APPS EDU CERTIFIED TRAINER

To register, go to http://www.myquickreg.com

For registration questions, please contact Sharon Anderson at sharon.anderson@cesa2.org
For workshop content questions, please contact Sharon Webb at sharon.webb@cesa2.org

You are not registered unless you receive an email confirmation from myquickreg.com. If you don't receive one, please check your SPAM folder. If you need special accommodations, registration and payment must be made three weeks before workshop. Should enrollment be insufficient to cover the cost of this event, registered participants will be notified by email.

Cancellation Policy: Participants must cancel more than 48 hours from this event or will be billed.