# CESA 2 Dynamic Learning Map (DLM)



# Assessment Test Administrator Training for new test administrators

## **Registration Info**

When: January 7, 2016

Time: 8:00-12:00

### Location

Sun Prairie Area School District Office 501 S. Bird St., Room 100 Sun Prairie, WI

There is no fee, but everyone attending must register.

To register: myquickreg.com

Each person attending must register

If you need special accommodations, registration must be made three weeks before workshop.

### **Contact Information**

**Content:** Gail Anderson gail.anderson@cesa2.org

Registration: Sharon Anderson sharon.anderson@cesa2.org

### What

Training is required for those who will administer the Dynamic Learning Maps alternate assessments in 2015-16. New test administrators must successfully complete four modules with a passing score on each module's post-test quiz before testing begins. Training for new test administrators is available in both self-directed and facilitated formats.

This facilitated training will go through the four test administration training modules for new test administrators with opportunity for questions and discussion. The goal is to have all attendees pass the required assessments to be able to administer the spring DLM assessment. (**NOTE**: Test administrators who were trained last year need to complete a self-directed module prior to test administration. This training is not intended for returning test administrators).

Who-Staff who are new to administering the DLM assessment

Other-Bring a laptop to access and take quizzes

Before the training all users must have logged into their Moodle account at least once. Talk with District Assessment Coordinator (DAC) or Student Services Director to ensure access rights have been granted though educator portal and Moodle.

More information about the DLM test administration can be found **here** 

This training is offered by CESA 2 through the Regional Services Network, a federally funded grant intended to improve outcomes for students with disabilities. There is no charge for services provided through this grant.